# University of Toledo Telephone Bomb Threat Checklist

The UT Safety & Health Committee and the University of Toledo Police Department have adopted the following Telephone Bomb Threat Checklist, in cooperation with the Federal Bureau of Investigation's Bomb Data Program.

University employees receiving a telephone bomb threat are urged to notify UT Police immediately by calling 911 and to complete the following questionnaire.

| Questions to ask: | Exact wording of the response: |
|---|---|
| 1. When is bomb going to explode? | _____ |
| 2. Where is it right now? | _____ |
| 3. What does it look like? | _____ |
| 4. What kind of bomb is it? | _____ |
| 5. How big is the bomb? | _____ |
| 6. What will cause it to explode? | _____ |
| 8. Why? | _____ |
| 9. What is your address? | _____ |
| 10. What is your name? | _____ |
| | _____ |

Sex of caller _____ Age _____ Race _____ Length of call _____

**Caller's Voice:**

- Calm
- Angry
- Excited
- Slow
- Rapid
- Soft
- Loud
- Laughing
- Crying
- Normal
- Distinct
- Slurred
- Nasal
- Stutter
- Lisp
- Raspy
- Deep
- Ragged
- Clearing throat
- Deep breathing
- Cracking voice
- Disguised
- Accent
- Familiar

If voice is familiar, who did it sound like?

_____

_____

**Background Sounds:**

- Street noises
- Kitchen noises/dishes
- Voices
- PA system
- Music
- House noises
- Motor
- Office machinery
- Factory machinery
- Animal noises
- Clear
- Static
- Local
- Long distance
- Telephone Booth
- Other

_____

_____

**Threat Language:**

- Well spoken (educated)
- Foul
- Irrational
- Incoherent
- Taped
- Message read by threat maker

Remarks: _____

_____

_____

Report call immediately. Fill out completely, immediately after bomb threat.

Name _____ Department _____ Ext. _____ Date _____